

[name of corporation here]

## GIFT ACCEPTANCE POLICY

### Article I. POLICY

- I.1.** [name of corporation here] (the “Company”) solicits and accepts gifts that will help further and fulfill its purpose or mission.
- I.2.** The Company will not accept gifts that: (i) fail to further or fulfill the mission of The Company; (ii) violate its corporate charter; (iii) jeopardize its tax-exempt status; (iv) result in the cost or effort required to administer the gift exceeding its value to The Company; or (v) result in unacceptable consequences to The Company as determined by the Board of Directors of The Company.

### Article II. USE OF LEGAL COUNSEL

- II.1.** The Company does not and will not provide legal, financial, tax-related, or other professional advice to donors.

### Article III. GIFTS ACCEPTED WITHOUT REVIEW

- III.1. Small Value Gifts:** Unrestricted gifts having a value of less than one thousand dollars (\$1000) do not require further review.

### Article IV. GIFTS ACCEPTED SUBJECT TO REVIEW

- IV.1. Large Value Gifts:** For donations in excess of one thousand dollars (\$1000), the Board of Directors of the Company must discuss the identity of the donor and reputational or policy concerns and issue a written decision whether to accept the donation. The Board, in its sole discretion, reserves the right to refuse any and all gifts upon review.

### Article V. ACKNOWLEDGEMENTS

- V.1.** The Company shall acknowledge in writing all gifts of \$250 or more in value. Such acknowledgement must contain: (i) the name of the organization; (ii) amount of cash contribution; (iii) description (but not value) of non-cash contribution; (iv) statement that no goods or services were provided by the organization. Contributions of any amount will not be accepted in exchange for goods or services provided by the organization.

### Article VI. POLICY REVIEW

- VI.1.** The Board must review this policy from time to time. Any revisions or deviations must be approved by a two-thirds (2/3) majority vote—of the members of the full board.

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Kissa Kimble

Director

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Date