



## Parks & Recreation

# GUIDELINES FOR PAVILION RESERVATIONS

A request for the rental of a pavilion does not constitute exclusive use of a park. Parks must remain open to the public. Events and groups may not infringe upon public access. The number of participants expected will be reviewed in relation to the capacity of the park or facility and may cause denial of use. Failure to accurately state the number of guests for your event may result in cancellation of your reservation and refusal of a future request for the use of our city parks.

Park Pavilion Reservations require two (2) weeks advance notice. A person making a tentative pavilion reservation by phone may send required information via email or come into the Little Rock Parks and Recreation (LRPR) office with a photo ID, which will be scanned, and also to complete the LRPR Pavilion Rental & Rules form.

Our office hours are Monday – Friday, 8:00 a.m. until 5:00 p.m. Payment may not be accepted after 4:30 p.m. Monday through Thursday and no later than 12:00 p.m. noon on Friday. Payments are accepted by card, check or money order.

Scheduled fees cover the cost of routine maintenance and restoration of our parks to the original condition following its use. Application fees and damage fees apply to all permit holders without exceptions.

If you have any questions, please contact LRPR Front Desk (501) 371-4770

### Rules & Regulations

- Person responsible for rental must be 21 or older and be on-site during the entirety of the event
- No cancellations or refunds are granted on the day of the event
- Vehicles are permitted only on areas designated for traffic and parking
- No admission may be charged for park entrance
- No weapons are allowed in parks
- No amplified music – live or recorded is allowed (without written permission of Parks Director)
- LRPR reserves the right to refuse the rental in the event of failure to comply with parks procedures
- No crawfish boils/dinners are allowed in parks
- Only wood, paper or charcoal may be burned in pavilion fireplaces
- Responsibility of the person renting the facility to ensure area is cleaned up after event and trash is placed in can(s)
- If cooking oil or food leftovers are dumped on park grounds, renter will be subject to additional cleaning fees and/or be banned for use of Little Rock Parks & Recreation facilities
- In the event of issues after hours, please contact the Police Department's non-emergency number at 501-371-4829

Pavilion	Open	Close	Rate
Allsopp Park	10 am	9 pm	\$65
Boyle Park	10 am	Sunset	\$65
Crump Park	10 am	Sunset	\$100
Hindman Park	10 am	8 pm	\$65
MacArthur Park	10 am	9 pm	\$250
Morehart Park	10 am	9 pm	\$65
*Murray Park	10 am	9 pm	\$65
Riverfront Park – Belvedere Pavilion	10 am	9 pm	\$100
Riverfront Park – History Pavilion	10 am	9 pm	\$100
**Riverfront Park – Forever-A-Rose-Garden	10 am	9 pm	\$100
Riverfront Park – Vogel Schwartz Sculpture Garden	10 am	9 pm	\$100
*** Riverfront Park – Ozark Pavilion	10 am	9 pm	\$200
War Memorial Park Pavilion	10 am	9 pm	\$300

\*Pavilions 1-7 have re-opened following damage caused by March 31 tornado. Pavilion 8 remains closed while more extensive repairs are made

\*\*Limit of 20 people, standing room only

\*\*\*Rate is for a four (4) hour block of time

Rental rates for Riverfront Park do not pertain to events where the entire park will be used