

**OFFICE OF THE CITY MANAGER  
LITTLE ROCK, ARKANSAS**

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**BOARD OF DIRECTORS COMMUNICATION  
JULY 20, 2021 AGENDA**

| <b>Subject:</b>   | <b>Action Required:</b>   | <b>Approved By:</b>  |
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| <p>Award and Approval of Contract with Janitorial Doctors to provide Lawn Mowing and Grounds Maintenance Services for Oakland &amp; Fraternal Historic Cemetery Park.</p> | <p style="text-align: center;">Ordinance<br/>√ <b>Resolution</b></p>  | <p style="text-align: center;">Bruce T. Moore<br/>City Manager</p> |
| <b>SYNOPSIS</b>   | <p>A resolution to authorize the City Manager to award a contract to Janitorial Doctors to provide Lawn Mowing and Grounds Maintenance Services at the Oakland &amp; Fraternal Historic Cemetery Park.</p>  |  |
| <b>FISCAL IMPACT</b>  | <p>The annual amount is not to exceed \$67,600.00, plus applicable taxes, with a possibility of up to two (2) additional one (1)-year terms by mutual agreement and on the same terms and conditions as the original contract. Funding for this contract are to come from the Oakland &amp; Fraternal Historic Cemetery Park Accounts.</p>  |  |
| <b>RECOMMENDATION</b>   | <p>Approval of the resolution.</p>  |  |
| <b>BACKGROUND</b>   | <p>After the Oakland &amp; Fraternal Historic Cemetery Park Board approved the bidding of needed Lawn Mowing and Grounds Maintenance Services for the Oakland &amp; Fraternal Historic Cemetery Park, the City of Little Rock issued Invitation to Bid No. 1280 for said services. Janitorial Doctors was the lowest responsive and responsible bidder for these services. On July 8, 2021, at a specially called meeting, the Oakland &amp; Fraternal Historic Cemetery Park Board approved Janitorial Doctors to provide Lawn Mowing and Grounds Maintenance Services for the Oakland &amp; Fraternal Historic Cemetery Park.</p> |  |