

**OFFICE OF THE CITY MANAGER
LITTLE ROCK, ARKANSAS**

**BOARD OF DIRECTORS COMMUNICATION
JUNE 18, 2024 AGENDA**

<p>Subject:</p> <p>Authorization of a contract with ClearGov, Inc., for the purchase of Budgeting and Personnel Software for the Finance Department.</p> <p>Submitted By:</p> <p>Finance Department</p>	<p>Action Required:</p> <p style="text-align: center;">Ordinance √ Resolution</p>	<p>Approved By:</p> <p style="text-align: center;">Emily Cox Acting City Manager</p>
<p style="text-align: center;">SYNOPSIS</p> <p style="text-align: center;">FISCAL IMPACT</p> <p style="text-align: center;">RECOMMENDATION</p> <p style="text-align: center;">BACKGROUND</p>	<p>A resolution to authorize the City Manager to enter into a contract with ClearGov, Inc., for the purchase of Budgeting and Personnel Software for the Finance Department.</p> <p>The amount is not to exceed \$256,133.53, plus applicable taxes and fees, and funding is allocated in Budget Accounting Unit Software, Account No. 102515 - 61350.</p> <p>2024 will be prorated for 6.5 months at the rate of \$36,359.38, plus \$6,075.00 in one-time setup fees. The annual cost for 2025 is \$67,125.00 and thereafter will increase 3% annually through 2027.</p> <p>Approval of the resolution.</p> <p>Included in the software bundle from ClearGov, Inc., is the BCM Operational Budget, BCM Personnel Budgeting and BCM Digital Budget Book. Vendor selection was made utilizing the BuyBoard Cooperative Agreement, Proposal No. 692-23, which allows the City to procure information resources, technologies and other products through existing vendor contracts with BuyBoard.</p> <p>All BuyBoard vendor contracts shall be made available to the City, and staff will be able to utilize and leverage the cooperative contracts by issuing a purchase order directly to the vendor.</p>	

BACKGROUND
CONTINUED

The contract is for the term of 6.5 month and two (2) years, with the option for three (3) additional one (1)-year terms by mutual agreement.