

**OFFICE OF THE CITY MANAGER
LITTLE ROCK, ARKANSAS**

**BOARD OF DIRECTORS COMMUNICATION
APRIL 7, 2015 AGENDA**

Subject:	Action Required:	Approved By:
<p>To authorizing City Manager to award a contract to Stewart and Stewart to operate concessions at Interstate Park.</p> <p>Submitted By:</p> <p>Parks & Recreation Department</p>	<p style="text-align: center;">Ordinance ✓ Resolution Approval</p>	<p style="text-align: center;">Bruce T. Moore City Manager</p>
SYNOPSIS	<p>A resolution to authorize the City Manager to enter into a contract with Stewart and Stewart to operate concessions at the Interstate Ball Park Complex for one (1)-year with the option to renew for two (2) two additional years.</p>	
FISCAL IMPACT	<p>Stewart & Stewart will pay an agreed upon monthly fee to the City for the right to operate concessions at the Interstate Ball Park complex.</p>	
RECOMMENDATION	<p>Approval of the resolution.</p>	
CITIZEN PARTICIPATION	<p>The City manages and operates the Interstate Ball Park Complex for the purpose of playing youth softball, football and adult summer and fall softball programs. Program participants, spectators and other park patrons have all voiced opinions that concessions is a much desired and needed service that tremendously enhances the experience of all park visitors.</p>	
BACKGROUND	<p>Two (2) years ago the City renovated and remodeled the two (2) existing concession stands at the Interstate Ball Park Complex.</p>	

**BACKGROUND
CONTINUED**

Following the renovation, a bid was advertised to solicit a vendor to operate the concessions at the park. The successful bidder was Stewart and Stewart. Over the past (2) years, the service provided by this vendor has been excellent and park patrons have been very pleased with the product, pricing and customer service. Due to the expiration of the contract with the current vendor (Stewart and Stewart) the City recently solicited bids in order to select a potential vendor to continue providing concession services at the park. Three (3) bids were received. Of the three (3) bids received, Stewart and Stewart was the successful bidder. As such, staff is recommending that the bid for operating concessions at the Interstate Ball Park Complex be awarded to Stewart and Stewart for one (1)-year with the option to renew for two (2) additional years.