

**OFFICE OF THE CITY MANAGER  
LITTLE ROCK, ARKANSAS**

**BOARD OF DIRECTORS COMMUNICATION  
JUNE 16, 2020 AGENDA**

<b>Subject:</b>	<b>Action Required:</b>	<b>Approved By:</b>
<p>To amend the Annual Contract with Quality Security Services, Inc., provide an increase in the hourly rate for Unarmed and Armed Guard Services for carious City facilities.</p>	<p style="text-align: center;">Ordinance √ <b>Resolution</b></p>	<p style="text-align: center;">Bruce T. Moore City Manager</p>
<p style="text-align: center;"><b>SYNOPSIS</b></p>	<p>A resolution to authorize the City Manager to amend the annual contract with Quality Security Services, Inc., to provide an increase in the hourly rate for Unarmed and Armed Guard Services for carious City facilities.</p>	
<p style="text-align: center;"><b>FISCAL IMPACT</b></p>	<p>The original annual cost for this contract was \$271,000.00, and the hourly rate will increase from \$14.50 to \$18.50 for Unarmed Security Guards, and from \$16.50 to \$20.50 for Armed Security Guards. As this is a City-wide contract, funding for these services is included in Departmental Budgets.</p>	
<p style="text-align: center;"><b>RECOMMENDATION</b></p>	<p>Approval of the resolution.</p>	
<p style="text-align: center;"><b>BACKGROUND</b></p>	<p>Bid No. 887 was issued for Security Services, and of the nine (9) bids received, Quality Security Services, Inc., of Little Rock, Arkansas, was determined to be the lowest responsible and responsive bidder. Staff recommend that the contract be awarded, per the terms of the bid, for one (1)-year with two (2) additional yearly extensions, and this is the final year of the annual contract. The vendor has requested an increase in the hourly rate in an effort to address paying their employees competitive wages and meeting the challenges of the economy to maximize coverage for each of their clients.</p>	