

1 under the provisions of State Statute, provided members of the Board of Directors shall be immediately
2 notified of any meeting scheduled to occur on other more than the same day it is scheduled.

3 **Section 2.** The notice set forth in Section 1 of this resolution shall be provided for any meeting that
4 meets one of the following criteria:

5 (a) The meeting is called, hosted, established, or held, by the City acting through the City
6 Board of Directors, or a City Department; or,

7 (b) The meeting is held on property of the City and is not otherwise limited by lease
8 agreement in terms of who may attend the meeting; or,

9 (c) The meeting involves an issue that has been publicly declared to be of interest to the
10 City Board of Directors; or,

11 (d) The meeting, or the involvement of any City Official or employee, requires the use of
12 City equipment, or the expenditure of City funds, including salary, or which may be
13 the forum for the evaluation of the performance of a City employee; or,

14 (d) The meeting involves an issue that utilizes the services of an elected or appointed City
15 Official, or of a City employee, for the purpose of releasing, discussing, or presenting
16 information about City activities, functions, or interests including, but not limited to,
17 any obligations of the City arising from Statues, Regulations, Ordinances, or any other
18 source.

19 **Section 3.** The provisions of this resolution do not apply to the following:

20 (a) Internal City meetings as to personnel, promotion, demotion, or disciplinary actions,
21 which are held prior to a public hearing before the Civil Service Commission, or any
22 other appropriate City appellate body; and,

23 (b) Internal City Staff Meetings, including meetings called which involve less than all City
24 Departments, that are not intended as public meetings; and,

25 (c) Meetings to which someone from the City is invited by another entity to attend, but is
26 not a meeting called by the City, and is not otherwise open to the public for attendance.

27 **Section 4.** Nothing in this Resolution should be construed as a public invitation to others to a private
28 meeting held on private property.

29 **Section 5.** Nothing in this resolution should be construed as a public invitation to others if the
30 participation of an elected or appointed City Official, or City employee, is based upon reasons other than
31 that person's function with the City.

32 **Section 5. Severability.** In the event any title, section, paragraph, item, sentence, clause, phrase, or
33 word of this ordinance is declared or adjudged to be invalid or unconstitutional, such declaration or
34 adjudication shall not affect the remaining portions of the ordinance which shall remain in full force and

1 effect as if the portion so declared or adjudged invalid or unconstitutional was not originally a part of the
2 ordinance.

3 **Section 6. Repealer.** All laws, ordinances, resolutions, or parts of the same, that are inconsistent with
4 the provisions of this resolution are hereby repealed to the extent of such inconsistency.

5 **ADOPTED: December 7, 2021**

6 **ATTEST:**

APPROVED

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Susan Langley, City Clerk

_____ **Frank Scott, Jr., Mayor**

10 **APPROVED AS TO LEGAL FORM:**

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Thomas M. Carpenter, City Attorney

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