

**OFFICE OF THE CITY MANAGER
LITTLE ROCK, ARKANSAS**

**BOARD OF DIRECTORS COMMUNICATION
DECEMBER 18, 2018 AGENDA**

<p>Subject:</p> <p>Service Agreement with Little Rock Convention and Visitors Bureau to provide fleet maintenance, repair and fueling for LRCVB vehicles.</p> <p>Submitted By:</p> <p>Fleet Services Department</p>	<p>Action Required:</p> <p style="text-align: center;">Ordinance √ Resolution</p>	<p>Approved By:</p> <p style="text-align: center;">Bruce T. Moore City Manager</p>
<p>SYNOPSIS</p>	<p>A resolution to authorize the City Manager to execute a Public Agency Service Agreement with the Little Rock Convention and Visitors Bureau to provide fleet maintenance, mechanical repairs, body work and fueling service for their fleet of eight (8) vehicles. This agreement will have a term of one (1)-year, with the option to renew for five (5) additional one (1)-year terms.</p>	
<p>FISCAL IMPACT</p>	<p>None.</p>	
<p>RECOMMENDATION</p>	<p>Approval of the resolution.</p>	
<p>BACKGROUND</p>	<p>The Little Rock Convention and Visitors Bureau does not own or operate a fleet services facility that is equipped to handle all of the necessary maintenance, repairs and fueling for their current inventory of eight (8) vehicles. The City of Little Rock Fleet Services Department is capable of providing these services without causing delays in the provision of services to City departments and without the necessity of additional personnel or equipment.</p>	